



Web Space Request

Date: _____

This form is to request file space on the campus web server to create and maintain a public World Wide Web site for your organization or department. Once approved, a directory will be created that will be writeable by everyone listed below under "Usernames to have access." Contact the Information Technology Help Desk at x5500, or www.stevens.edu/helpdesk, if authors are to be added or removed from the access list for your website.

Your Name: _____ Your Username: _____

Organization/Department: _____

Usernames to have update access: _____

(Include your username if you also will have access.)

Preferred URL: **www.stevens.edu/**_____

(This is the directory name on storage01. We will try to give you what you choose here. Be sure to use all lowercase letters. Leave blank to have one assigned by the cc.)

Signature: _____

(Dean for Student Life or faculty advisor's signature required for clubs/organizations.)